



Elected Member Training Report 2020/2021

Background

On 6 July 2019, amendments to the *Local Government Act 1995* (the Act) relating to Elected Member training, came into effect. These amendments addressed the complex and significant role that Elected Members take on when elected to Council.

The amendments included the introduction of compulsory training, continuing professional development and reporting.

Compulsory Training

In accordance with Section 5.126 of the Act and Regulation 35 of the *Local Government (Administration) Regulations 1996*, Elected Members must complete the Council Members Essentials course within 12 months of being elected, which commenced from the October 2019 Local Government elections. The Council Members Essentials course consists of the following modules:

- Understanding Local Government
- Serving on Council
- Meeting Procedures
- Conflicts of Interest
- Understanding Financial Reports and Budgets.

Continuing Professional Development

In accordance with Section 5.128 of the Act the Council is required to adopt a policy relating to the continuing professional development of Elected Members.

At its meeting held Tuesday 19 November 2019, Council resolved (Council Resolution Number 1119/011) to adopt the Elected Member Continuing Professional Development Policy.

Reporting

In accordance with Section 5.127 of the Act a report must be prepared annually on all training completed by Elected Members within a financial year. This report must be published on the City's website within one month after the end of the financial year to which the report relates.

The Elected Member Continuing Professional Development Policy prescribes that both the Council Member Essentials course and any continuing professional development completed by Elected Members will be included in this report.

Comment

The details of all training completed by Elected Members during the 2020//2021 Financial Year are detailed below.

Council Members Essentials Course

All Elected Members who were elected at the Ordinary Local Government Elections in 2019 are required to complete the Council Members Essentials course. The course must be completed prior to 21 October 2020.

Due to COVID-19 all compulsory Elected Member training was moved to online.

The following table details the modules of the Council Member Essentials course that have been completed by Elected Members during the 2020/2021 Financial Year.

Elected Member	Unit/s Completed	Date Completed	Training Provider
Stephanie Proud	Understanding Financial Reports and Budgets	26/09/2020	WALGA
Keith Sargent	Serving on Council	15/08/2020	WALGA
	Understanding Financial Reports and Budgets	26/09/2020	WALGA
Karlo Perkov	Understanding Financial Reports and Budgets	21/09/2020	WALGA
Mark Irwin	Serving on Council	23/09/2020	WALGA
	Understanding Financial Reports and Budgets	23/09/2020	WALGA
Lisa Thornton	Conflicts of Interest	14/09/2020	Tafe
	Meeting Procedures	14/09/2020	Tafe
	Understanding Local Government	25/09/2020	Tafe
	Serving on Council	14/09/2020	Tafe
	Understanding Financial Reports and Budgets	23/09/2020	Tafe
Chris Hatton	Conflicts of Interest	08/01/2021	WALGA
	Meeting Procedures	07/01/2021	WALGA
	Understanding Local Government	17/07/2020	WALGA
	Serving on Council	08/01/2021	WALGA
	Understanding Financial Reports and Budgets	18/01/2021	WALGA
David Lagan	Conflicts of Interest	18/09/2020	WALGA
	Meeting Procedures	16/09/2020	WALGA
	Understanding Local Government	16/09/2020	WALGA
	Serving on Council	19/09/2020	WALGA
	Understanding Financial Reports and Budgets	20/09/2020	WALGA
Joe Ferrante	Conflicts of Interest	31/07/2020	WALGA
	Meeting Procedures	31/07/2020	WALGA
	Understanding Local Government	01/08/2020	WALGA
	Serving on Council	02/08/2020	WALGA

	Understanding Financial Reports and Budgets	21/09/2020	WALGA
Felicity Farrelly	Conflicts of Interest	05/09/2020	WALGA
	Understanding Local Government	08/09/2020	WALGA
	Serving on Council	20/09/2020	WALGA
	Understanding Financial Reports and Budgets	10/07/2020	WALGA

Continuing Professional Development (CPD)

Elected Members who were not elected at the Ordinary Local Government Elections in 2019 are required to complete 10 points of continuing professional development during the two-year period following the election. CPD points must be completed prior to the 2021 Election Caretaker Period.

The following table details the continuing professional development training completed by Elected Members during the 2020/2021 Financial Year.

Elected Member	Professional Development Completed	Date Completed
Elizabeth Re	Urban Forest Dashboard Webinar	15-Jul-20
Suzanne Migdale	SHIFT Cooperative Innovation DigiConference	31-Jul-20
Elizabeth Re	Communications Webinar	20-Aug-20
Bianca Sandri	Attendance at CPD workshop - Disability Awareness Training	07-Sep-20
Felicity Farrelly	Attendance at CPD workshop - Disability Awareness Training	07-Sep-20
Karen Caddy	Attendance at CPD workshop - Disability Awareness Training	07-Sep-20
Karlo Perkov	Attendance at CPD workshop - Disability Awareness Training	07-Sep-20
Mark Irwin	Attendance at CPD workshop - Disability Awareness Training	07-Sep-20
Stephanie Proud	Attendance at CPD workshop - Disability Awareness Training	07-Sep-20
Suzanne Migdale	Attendance at CPD workshop - Disability Awareness Training	07-Sep-20
Elizabeth Re	Microsoft Outlook Tame Your Inbox Course	14-Sep-20
Bianca Sandri	Attendance at CPD workshop - LGIS	21-Sep-20
David Lagan	Attendance at CPD workshop - LGIS	21-Sep-20
Elizabeth Re	Attendance at CPD workshop - LGIS	21-Sep-20
Felicity Farrelly	Attendance at CPD workshop - LGIS	21-Sep-20
Karen Caddy	Attendance at CPD workshop - LGIS	21-Sep-20
Karlo Perkov	Attendance at CPD workshop - LGIS	21-Sep-20
Keith Sargent	Attendance at CPD workshop - LGIS	21-Sep-20
Mark Irwin	Attendance at CPD workshop - LGIS	21-Sep-20
Stephanie Proud	Attendance at CPD workshop - LGIS	21-Sep-20
Suzanne Migdale	Attendance at CPD workshop - LGIS	21-Sep-20
Mark Irwin	Attendance at CPD workshop - LGIS	21-Sep-20

Elizabeth Re	Integrated Planning & Reporting Webinar	30-Sep-20
Felicity Farrelly	UDIA Future Proofing the Urban Environment	07-Oct-20
Mark Irwin	Company Directors Course	09-Oct-20
Bianca Sandri	Attendance at CPD workshop - Council Leadership training	12-Oct-20
David Lagan	Attendance at CPD workshop - Council Leadership training	12-Oct-20
Elizabeth Re	Attendance at CPD workshop - Council Leadership training	12-Oct-20
Felicity Farrelly	Attendance at CPD workshop - Council Leadership training	12-Oct-20
Joe Ferrante	Attendance at CPD workshop - Council Leadership training	12-Oct-20
Karen Caddy	Attendance at CPD workshop - Council Leadership training	12-Oct-20
Karlo Perkov	Attendance at CPD workshop - Council Leadership training	12-Oct-20
Mark Irwin	Attendance at CPD workshop - Council Leadership training	12-Oct-20
Stephanie Proud	Attendance at CPD workshop - Council Leadership training	12-Oct-20
Suzanne Migdale	Attendance at CPD workshop - Council Leadership training	12-Oct-20
Elizabeth Re	STIRLING - Supplier Development (Procurement) Program for Business	04-Nov-20
Mark Irwin	Local Government Professionals WA Annual State Conference	06-Nov-20
Felicity Farrelly	PIA WA State Conference 2020	13-Nov-20
Lisa Thornton	PIA WA State Conference 2020	13-Nov-20
Elizabeth Re	Joondalup Community Conversation: A Climate Action Jobs Plan for WA	18-Nov-20
Felicity Farrelly	Urban Forest Conference	27-Nov-20
Lisa Thornton	Urban Forest Conference	27-Nov-20
Mark Irwin	Local Government Professionals Australia National Meeting	02-Dec-20
Elizabeth Re	Illicit Drugs and Drug Contamination	27-Jan-21
Adam Spagnolo	Attendance at CPD workshop - Elected Member's Media and Communications Workshop	08-Mar-21
Bianca Sandri	Attendance at CPD workshop - Elected Member's Media and Communications Workshop	08-Mar-21
Chris Hatton	Attendance at CPD workshop - Elected Member's Media and Communications Workshop	08-Mar-21
David Lagan	Attendance at CPD workshop - Elected Member's Media and Communications Workshop	08-Mar-21
Felicity Farrelly	Attendance at CPD workshop - Elected Member's Media and Communications Workshop	08-Mar-21
Karen Caddy	Attendance at CPD workshop - Elected Member's Media and Communications Workshop	08-Mar-21
Karlo Perkov	Attendance at CPD workshop - Elected Member's Media and Communications Workshop	08-Mar-21
Keith Sargent	Attendance at CPD workshop - Elected Member's Media and Communications Workshop	08-Mar-21
Lisa Thornton	Attendance at CPD workshop - Elected Member's Media and Communications Workshop	08-Mar-21

Mark Irwin	Attendance at CPD workshop - Elected Member's Media and Communications Workshop	08-Mar-21
Stephanie Proud	Attendance at CPD workshop - Elected Member's Media and Communications Workshop	08-Mar-21
Elizabeth Re	WA Wetland Management Conference	16-Mar-21
Karen Caddy	Advanced Leadership Program - Module 1	08-Jun-21
Elizabeth Re	UDIA Infill Dreams & Market Realities	11-Jun-21
Adam Spagnolo	National General Assembly Conference	23-Jun-21
Bianca Sandri	National General Assembly Conference	23-Jun-21
Elizabeth Re	National General Assembly Conference	23-Jun-21
Keith Sargent	National General Assembly Conference	23-Jun-21
Mark Irwin	National General Assembly Conference	23-Jun-21